

**THE SULLIVAN COUNTY INFRASTRUCTURE LOCAL DEVELOPMENT CORPORATION**

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Monticello, New York 12701  
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[www.sullivanlhc.com](http://www.sullivanlhc.com)  
TTY 711

**SPECIAL MEETING NOTICE**

**TO:** Suzanne Loughlin, Chairperson  
Edward Sykes, Vice Chairman  
Carol Roig, Secretary  
Howard Siegel, Treasurer & Chief Financial Officer  
Scott Smith, Assistant Treasurer  
Paul Guenther, Member  
Sean Brooks, Member  
Philip Vallone, Member  
Chairman and Members of the Sullivan County Legislature  
Josh Potosek, Sullivan County Manager  
John Kiefer, Agency Chief Executive Officer  
Walter Garigliano, Esq., Agency Counsel

**FROM:** Jennifer Flad, Executive Director

**DATE:** August 3, 2022

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**PLEASE TAKE NOTICE** that there will be a Special Meeting of The Sullivan County Infrastructure Local Development Corporation scheduled as follows:

**DATE: Monday, August 8, 2022**

**TIME: 11:10 AM (following the meetings of the County of Sullivan IDA and Sullivan County Funding Corporation)**

**LOCATION: Via Zoom Videoconference Call**

Because of the Novel Coronavirus (COVID-19) pandemic and in accordance with Chapter 417 of the Laws of 2021, which took effect on September 2, 2021 and was most recently amended on July 14, 2022 and which allows state and local government meetings that are normally held in person to be held remotely instead, this meeting will be held via Zoom videoconference call.

Members of the public may attend the meeting by dialing **929-205-6099** and entering Meeting ID **678-518-8985** or by using the following meeting link: <https://us06web.zoom.us/j/6785188985>

This meeting will also be livestreamed on The Sullivan County Infrastructure Local Development Corporation's [YouTube Channel](#).

Meeting documents will be posted on The Sullivan County Infrastructure Local Development Corporation's website [here](#).

**PLEASE SEE REVERSE FOR AGENDA**

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**MEETING AGENDA**  
**Monday, August 8, 2022**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MEETING MINUTES**  
July 11, 2022 Special Meeting
- IV. BILLS AND COMMUNICATIONS**
- V. NEW BUSINESS**  
Any and All Business Before the Board
- VI. PUBLIC COMMENT AND ADJOURN**

**##**

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**SPECIAL MEETING MINUTES**  
**Monday, July 11, 2022**

**I. CALL TO ORDER**

Chairperson Loughlin called to order the Special Meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 12:15 PM via videoconference.

**II. ROLL CALL**

**Members Present-**

Suzanne Loughlin  
Edward Sykes  
Howard Siegel  
Carol Roig  
Paul Guenther  
Phil Vallone

**Members Absent-**

Scott Smith  
Sean Brooks

**Staff Present-**

John Kiefer, Chief Executive Officer  
Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager

**Staff Absent-**

None

**Others Present-**

Walter Garigliano, General Counsel  
Joseph Abraham, *Sullivan County Democrat*

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Siegel and seconded by Mr. Sykes, the Board voted and unanimously approved the minutes of the June 13, 2022 Special Meeting.

**IV. BILLS AND COMMUNICATIONS**

On a motion made by Mr. Guenther, and seconded by Ms. Roig, the Board voted and unanimously approved the Schedule of Payments showing one payment totaling \$8,000.00.

**V. QUARTERLY FINANCIAL REPORT**

Ms. Flad presented the Quarterly Financial Report. There were no questions.

**VI. PUBLIC COMMENT ADJOURNMENT**

Chairperson Loughlin asked those present for public comment. The Board recognized the comments of Howard Siegel and Joseph Abraham. On a motion made by Mr. Guenther and seconded by Mr. Sykes, the meeting was adjourned at approximately 12:20 PM.

Respectfully submitted:  
Julio Garaicoechea, Project Manager

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<b>SCHEDULE OF PAYMENTS: AUGUST 8, 2022</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>Garigliano Law Offices, LLP</b>	Legal Fees- Year Ending December 31, 2022	\$ 7,500.00
<b>Municap, Inc.</b>	Adelaar Infrastructure Bonds- Administrative Services May 2022	\$ 1,262.50
<b>Municap, Inc.</b>	Adelaar Infrastructure Bonds- Administrative Services June 2022	\$ 1,531.25
<b>TOTAL</b>		<b>\$ 10,293.75</b>

I certify that the payments listed above were audited by the Board of the TSCILDC on August 8, 2022, and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite its name.

8/8/2022

Date

Signature

<b>Expenses Approved and Paid Since Last Meeting (7/11/22)</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>none</b>		
<b>TOTAL</b>		<b>\$ -</b>

<b>Other Expenses and Items Paid Since Last Meeting (7/11/22)—no approval required</b>		
<b>none</b>		