

**THE SULLIVAN COUNTY INFRASTRUCTURE LOCAL DEVELOPMENT CORPORATION**

548 Broadway  
Monticello, New York 12701  
(845) 428-7575 - Voice  
(845) 428-7577 - Fax  
[www.sullivanldc.com](http://www.sullivanldc.com)  
TTY 711

**SPECIAL MEETING NOTICE**

**TO:** Suzanne Loughlin, Chairperson  
Edward Sykes, Vice Chairman  
Carol Roig, Secretary  
Howard Siegel, Treasurer & Chief Financial Officer  
Scott Smith, Assistant Treasurer  
Paul Guenther, Member  
Sean Brooks, Member  
Chairman and Members of the Sullivan County Legislature  
Josh Potosek, Sullivan County Manager  
John Kiefer, Agency Chief Executive Officer  
Walter Garigliano, Esq., Agency Counsel

**FROM:** Jennifer Flad, Executive Director

**DATE:** November 4, 2021

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**PLEASE TAKE NOTICE** that there will be a Special Meeting of The Sullivan County Infrastructure Local Development Corporation scheduled as follows:

**DATE: Monday, November 8, 2021**

**TIME: 11:05 AM (immediately following the meeting of the County of Sullivan IDA)**

**LOCATION: Via Zoom Videoconference Call**

Because of the Novel Coronavirus (COVID-19) pandemic and in accordance with Chapter 417 of the Laws of 2021, which took effect on September 2, 2021 and which allows state and local government meetings that are normally held in person to be held remotely instead, this meeting will be held via Zoom videoconference call.

Members of the public may attend the meeting by dialing **929-205-6099** and entering Meeting ID **678-518-8985** or by using the following meeting link: <https://us06web.zoom.us/j/6785188985>

This meeting will also be livestreamed on The Sullivan County Infrastructure Local Development Corporation's [YouTube Channel](#).

Meeting documents will be posted on The Sullivan County Infrastructure Local Development Corporation's website [here](#).

**PLEASE SEE REVERSE FOR AGENDA**

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**MEETING AGENDA**  
**Monday, November 8, 2021**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MEETING MINUTES**  
October 18, 2021 Special Meeting
- IV. BILLS AND COMMUNICATIONS**
- V. NEW BUSINESS**  
Any and All Business Before the Board
- VI. PUBLIC COMMENT AND ADJOURN**

**##**

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**SPECIAL MEETING MINUTES**  
**Monday, October 18, 2021**

**I. CALL TO ORDER**

Chairperson Loughlin called to order the Special Meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 11:38 A.M. via videoconference.

**II. ROLL CALL**

**Members Present-**

Suzanne Loughlin  
Edward Sykes  
Paul Guenther  
Carol Roig  
Scott Smith

**Members Absent-**

Howard Siegel  
Sean Brooks

**Staff Present-**

John Kiefer, Chief Executive Officer  
Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager

**Staff Absent-**

None

**Others Present-**

Walter Garigliano, General Counsel  
Joseph Abraham, *SC Democrat*  
Ken Walter

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Ms. Roig and seconded by Mr. Smith, the Board voted and unanimously approved the minutes of the September 13, 2021 Special Meeting.

**IV. BILLS AND COMMUNICATIONS**

On a motion made by Mr. Sykes and seconded by Mr. Smith, the Board voted and unanimously approved the Schedule of Payments, showing one invoice in the total amount of \$2,862.50.

**V. QUARTERLY FINANCIAL REPORT**

Ms. Flad presented the Quarterly Financial Report consisting of a Balance Sheet showing a Total Net Position of (\$9,064,107.00) and a Profit & Loss Statement showing a Change in Net Position of (\$5,370.00). On a motion made by Mr. Guenther and seconded by Mr. Smith, the Board voted and unanimously approved the Quarterly Financial Report.

**VI. NEW BUSINESS**

Ms. Flad presented the FY 2022 Budget and Financial Plan as Appendix B of the Adelaar Special Assessment Report (SAR). She stated that the budget reflects the special assessments collected to pay the bonds. On a motion made by Mr. Guenther, and seconded by Mr. Smith, the Board voted and unanimously approved the FY 2022 Budget and Financial Plan.

**VII. PUBLIC COMMENT ADJOURNMENT**

Chairperson Loughlin asked those present for Public Comment. The Board recognized the comments of Ken Walter. On a motion made by Mr. Guenther and seconded by Mr. Sykes the meeting was adjourned at approximately 11:44 A.M.

Respectfully submitted:  
Julio Garaicoechea, Project Manager

DRAFT

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**845-428-7575**

<b>SCHEDULE OF PAYMENTS NOVEMBER 8, 2021</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>MuniCap, Inc.</b>	Adelaar Bond Administrative Services- September 2021	\$ 3,740.00
<b>TOTAL</b>		<b>\$ 3,740.00</b>

I certify that the payments listed above were audited by the Board of the TSCILDC on November 8, 2021, and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite its name.

11/8/2021

Date

Signature

<b>Expenses Approved and Paid Since Last Meeting (10/18/2021)</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>none</b>		
<b>TOTAL</b>		<b>\$ -</b>

<b>Other Expenses and Items Paid Since Last Meeting (10/18/2021)—no approval required</b>		
<b>none</b>		