

**The Sullivan County Infrastructure Local Development Corporation  
One Cablevision Center  
Ferndale, New York 12734  
(845) 295-2603 – telephone  
(845) 295-2604 – fax**

**SPECIAL MEETING MINUTES  
Monday, February 12, 2018**

**I. CALL TO ORDER**

Chairman Steingart called to order the special meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 11:42 AM, at the Irwin Siegel Agency, 25 Lake Louise Marie Road, Rock Hill, New York 12775.

**II. ROLL CALL**

***Members Present-***

Ira Steingart  
Suzanne Loughlin  
Howard Siegel  
Ed Sykes  
Scott Smith  
Joseph Perrello

***Members Absent-***

Sean Rieber  
Carol Roig  
Paul Guenther \* (Called in by phone)

***Staff Present-***

Jen Flad, Executive Director  
Julio Garaicoechea, Project Manager  
Cassandra Egan, Administrative Assistant

***Staff Absent-***

None

***Others Present-***

Steve White, Agency CEO  
Walter Garigliano, Agency Counsel  
Patricio Robayo, *Sullivan County Democrat*  
Ken Walter

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Smith and seconded by Ms. Loughlin, the Board approved the minutes of the September 11, 2017 Special Meeting.

**IV. BILLS AND COMMUNICATIONS**

On a motion made by Mr. Smith and seconded by Mr. Siegel, the Board voted and approved the schedule of payments.

**V. OLD BUSINESS**

None.

**VI. NEW BUSINESS**

The Board reviewed and discussed the Corporation's Procurement Policy, Investment Policy, and Property Disposal Policy. Ms. Loughlin made a motion to approve the policies. Mr. Siegel seconded the motion, the Board voted, and the policies were approved unanimously.

The Board reviewed and discussed the **Corporation's Mission Statement and Performance Measurements**. Mr. Siegel made a motion to approve the statements. Mr. Sykes seconded the motion, the Board voted, and the statements were approved unanimously.

**VII. PUBLIC COMMENT AND ADJOURNMENT**

Chairman Steingart asked the Board and those present if there were any questions or comments. There were none. There being no further comment, on a motion by Mr. Perrello, seconded by Mr. Sykes, the meeting was adjourned at approximately 12:01 PM.

Respectfully submitted:  
Jen Flad, Executive Director  
Julio Garaicoechea, Project Manager

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